

***Citizens Committee for the Enhancement of Communities Surrounding
Baltimore/Washington International Thurgood Marshall Airport***

**Meeting Minutes
March 22nd, 2023**

COMMITTEE	PRESENT	ABSENT	REPRESENTING
Kevin Plessner	X		Linthicum-Shipley Improvement Association
Howard Johnson	X		Greater Elkridge Community Association
Andy Werner		X	Glen Burnie Improvement Association
Monica Smearman	X		Greater Ferndale Community Civic Assn.
Barbara Morgan		X	Glen Burnie
Rodney Jones	X		Severn Improvement Association
Ron Looper	X		Elmhurst Improvement Association
Dana Carrington	X		Timber Ridge HOA
Marjorie Deschenes	X		Provinces Civic Association
Jason Morgan	X		x
Mary DesChamps		X	Carriage Pines at Lake Village HOA
STAFF SUPPORT			
Bruce Rineer	X		MDOT MAA, OECS, Noise Section
Karen Harrell	X		MDOT MAA, OECS, Noise Section
Brittany Janowski	X		MDOT, Office of the Attorney General
Darline Terrell-Tyson		X	MDOT MAA, OECS, Noise Section
Royce Bassarab	X		MDOT MAA, OECS, Noise Section
Michelle Christoffers	X		MDOT, Office of the Attorney General

Discussion

1. The 3rd Quarter Fiscal Year 2023 meeting was held on March 22, 2023 virtually via Microsoft Teams. The meeting began at 6:06 p.m.
2. Mr. Kevin Plessner, Chair, performed roll call and welcomed all attendees, including new member Jason Morgan.
3. The Committee reviewed the previous meeting minutes from the FY2023 2nd Quarter meeting held on December 7th, 2022. A motion was made by Mr. Rodney Jones and seconded by Ms. Marjorie Deschenes to accept the December 7th, 2022 meeting minutes. The motion passed by a vote of 8-0.
4. Administrator's Report

Mr. Bruce Rineer provided the Committee an update on the fiscal year 2023 budget.

5. Certificate of Status Review for Submissions

MDOT MAA confirmed that both applicants maintained a current Certificate of Status with the Maryland Department of Assessments and Taxation.

6. Grant Applications

Grant Application 23-03 (Carriage Pines at Lake Village HOA – construction of a retaining wall) was introduced for discussion. The Carriage Pines at Lake Village HOA is requesting funding for construction of a retaining wall at Barnwood Court at the corner of Brookmead Court. Mr. Ron Looper made a motion to approve at the lower amount, seconded by Ms. Deschenes.

The Committee noted there was some confusion with the multiple estimates but that there was demonstrated need for the project. Mr. Looper amended the motion to return the application for clarification, seconded by Ms. Monica Smearman.

By a vote of 8-0, the Committee voted to return Grant Application 23-03 for clarification. The motion passed by a vote of 8-0.

Grant Application 23-04 (Severn Improvement Association, replacement of community entrance sign, tree removal, and construction of a retaining wall) was introduced for discussion. The Severn Improvement Association is requesting funding for replacement of a community entrance sign for the 17-home Northwoods Estate community, at the intersection of Northwoods Estate Drive and 7715 WB&A Road in Severn. Mr. Ron Looper made a motion to approve at the lower amount, seconded by Ms. Deschenes. Mr. Rodney Jones recused himself as a member of the Severn Improvement Association.

The Committee discussed the application, including whether a grant could be issued for only the amount of the estimate that pertains to the community entrance sign. Mr. Looper amended the motion to approve the grant application in the amount of the sign alone (\$29,830). Mr. Howard Johnson seconded.

By a vote of 8-0, the Committee voted to recommend for approval Grant Application 23-04.

7. New Business

The Committee held elections for the position of Chair and Vice-Chair. Mr. Jones nominated Mr. Plessner and Mr. Johnson to the position of Chair and Vice-Chair, respectively; Ms. Smearman seconded. The Committee 8-0 voted in favor. Mr. Rineer will prepare a letter for the Secretary of Transportation noting that the Committee voted and is requesting formal appointment of Mr. Plessner and Mr. Johnson.

Mr. Plessner discussed Senate Bill 356 that addresses potential changes to the Citizens Committee for the Enhancement of Communities Surrounding Baltimore/Washington International Thurgood Marshall Airport program. He provided an update on the status of the legislation and the proposed changes. The Committee discussed the potential implications of the changes. The bill is still in committee and may be further changed.

Ms. Smearman inquired about the relationship between the Committee and the work of the DC Metroplex BWI Community Roundtable. Mr. Johnson is also a member of the Roundtable, and he provided an overview of the Roundtable's priorities. He noted that the Roundtable could provide an overview at a future meeting.

8. Old Business

Mr. Plessner reminded the group that financial disclosure statements are required to be submitted to the Maryland Ethics Commission by April 30th. He noted that if any Committee members have not submitted the statement, please contact him for the information.

9. Open Discussion

The Committee discussed reappointments for various members. Mr. Rineer mentioned that MDOT MAA is working with elected officials to ensure all members have current letters of appointment.

The Committee discussed outreach efforts to increase awareness of the program. Mr. Rineer has developed an outreach letter to potentially eligible community associations (35) including those who have submitted grant applications. Once the letter is approved, it can be sent out to communities. The Committee also considered following up with an additional letter three to six months later and potentially hosting an open house.

10. Mr. Looper motioned to adjourn, which was seconded by Ms. Smearman. All voted in favor and the meeting adjourned at 7:05 p.m.